

**UNITED STATES BANKRUPTCY COURT**  
**Western District of New York**



Paul R. Warren  
Clerk of Court

Buffalo (716) 551-4130  
Rochester (585) 263-3148

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**NOTICE OF  
REVISED AMENDMENT/SCHEDULE COVER SHEET**

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No. 01-09

09/11/01

Please take notice that the Amendment/Schedule Cover Sheet has been revised. The most significant changes are highlighted on the form. The change is being made pursuant to the United States Bankruptcy Court Fee Schedule which states that a \$20 amendment fee is due when any amendment is made to the debtor's schedule of creditors, lists of creditors, matrix or mailing lists.

The Amendment/Schedule Cover Sheet must accompany all amendments pursuant to the June 9, 1999 Standing Order of this Court. The Cover Sheet is for internal administrative purposes only and does not supersede any fee requirement imposed by the Judicial Conference of the United States. In the event any ambiguities exist between the Court's Cover Sheet and the requirements of the Judicial Conference of the United States, counsel/debtors should expect the Office of the Clerk to impose the fee required by the Judicial Conference.

A copy of the revised form is attached and is *effective September 12, 2001*. This form can also be found on our Website at [www.nywb.uscourts.gov](http://www.nywb.uscourts.gov).

UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF NEW YORK

AMENDMENT/SCHEDULE COVER SHEET

Case Name: \_\_\_\_\_

Case No. \_\_\_\_\_  
Chapter \_\_\_\_\_

**A. AMENDMENT/SCHEDULE INFORMATION: (Select either #1, #2 or #3)**

- #1--Amendment to previously filed document (Go to Sec. B)
- #2--Schedule/Statement not previously filed (Go to Sec. B)
- #3--Schedule of Post-Petition Debts (result of conversion--no fee due) (Go to Sec. D)

**B. CHECK (✓) THE BELOW SECTION(S) OF THE PETITION AFFECTED BY THIS AMENDMENT/SCHEDULE**

- Case Caption: (Please specify)
  - Name
  - Social Security/Tax ID #
  - aka/dba/fkba/fka information
- Petition Page: (Please specify)
  - County
  - Resident/Mailing address
- Signature
  - Debtor(s)
  - Attorney
  - Corporation/Partnership
  - Exhibit B
- Statistical/Administrative Information
- Matrix
- Summary of Schedules
- Schedules: (Please check schedules attached to this Cover Sheet)
  - Schedule A
  - Schedule B
  - Schedule C
  - Schedule D (Go to Sec. C)
  - Schedule E (Go to Sec. C)
  - Schedule F (Go to Sec. C)
  - Schedule G
  - Schedule H
  - Schedule I
  - Schedule J
- Statement of Financial Affairs
- Statement Pursuant to Rule 2016(b)
- Exhibit A
- Chapter 13 Plan (Pre-confirmation):  Decrease Payments  Increase Payments  Increases length of plan
- Other: (Please specify) \_\_\_\_\_

IF YOU ARE MAKING A CHANGE TO SCHEDULE(S) D, E, F, , THE LIST  
OF CREDITORS, MATRIX, OR MAILING LIST YOU MUST NOW GO TO SECTION C  
OF THIS FORM. OTHERWISE, PROCEED TO SECTION D.

**C. CREDITOR/SCHEDULE INFORMATION: (Select either #1, #2, or #3)**

- #1--Creditors are being added by this amendment/schedule, AND
  - The \$20.00 amendment fee is attached for adding parties
  - A matrix in the format prescribed by the Clerk with the complete names and addresses of the parties added is attached. **Note: Do not repeat creditor information from a previously filed matrix.**
- #2--Creditors are being deleted\* (Rochester only) by this amendment, AND
  - The \$20.00 amendment fee is attached for deleting parties.
- #3--Schedule(s) of creditors (Schedules D, E, F), list of creditors, matrix or mailing list is being amended for purposes other than adding or deleting creditors.
  - The \$20.00 fee is attached for the amendment.

**D. CERTIFICATION OF SERVICE AND DEBTOR DECLARATION (Please complete both parts)**

**→ CERTIFICATION OF SERVICE**

I certify that I have served all parties who are affected by this amendment/schedule with a copy thereof, and a copy of the \$341 meeting notice, if applicable and have served any Trustee.

Dated: \_\_\_\_\_  
\_\_\_\_\_  
Attorney for Debtor  
(Debtor to verify if pro se)

**→ DECLARATION**

I declare under penalty of perjury that I have read this cover sheet and the attached schedules, lists, statements, etc., consisting of \_\_\_\_\_ sheets, numbered 1 through \_\_\_\_\_, and that they are true and correct to the best of my knowledge, information and belief.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_ (debtor)

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_ (joint debtor, if any)

\*Note: Deleting creditors on Buffalo cases **must** be done by notice of motion. Creditors can be deleted on Rochester cases by submitting this Cover Sheet and a list of the creditors being deleted by the amendment.

Local Rule 1007-1 requires an original plus (3) copies for cases filed under Chapter 7 or 13; an original and (6) copies for cases filed under Chapter 9, Chapter 11, or Chapter 12 of the Bankruptcy Code. Copies of this Cover Sheet must be attached to each copy of the amended creditor/schedule information.

(Rev. 8/27/01: Previous Versions are Obsolete)