

**Procedures for Hearing Matters
When the Federal Building is Closed or Evacuated
U.S. Bankruptcy Court for the Western District of New York
-- Rochester Division --**

I. REGULAR THURSDAY MOTION, TRIAL AND EVIDENTIARY TERMS

If a session cannot be started or is interrupted because of a closing or an evacuation of the Federal Building, if the Building is reopened, the

- A. 9:00 a.m. Motion, Trial and Evidentiary Terms will be recalled at 1:00 p.m. that afternoon.
- B. 10:00 a.m. Motion Term will be recalled at 2:00 p.m. that afternoon.
- C. 11:30 a.m. Motion Term will be recalled at 3:30 p.m. that afternoon.

Any matters that can be heard will be heard at the above-listed times (“recall times”) if the parties are available. Otherwise the matters will be automatically adjourned to the next regularly scheduled Motion Term at the same scheduled time. Parties should make every effort to be available at the recall times that afternoon. However, the Court understands that the parties may have other time commitments. Therefore, no one will be penalized for not appearing at the recall time. If all necessary parties are not able to go forward as outlined above, the matter will be automatically adjourned to the next Motion Term.

II. OTHER MATTERS

Scheduling/Settlement Conferences, trials, evidentiary hearings or conferences which cannot be conducted because of a closing or an evacuation of the Federal Building will be rescheduled to discrete times. The parties involved should contact the Court immediately if such a rescheduling cannot be accomplished before or at the time the Building is closed or evacuated.

III. GENERAL

Matters adjourned to the next scheduled Term can be adjourned to a further date in the event that the parties are unavailable for the next scheduled Term, upon the request of the parties.