

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF NEW YORK

REQUEST TO DEACTIVATE CM/ECF E-FILING ACCOUNT

For Limited/Creditor Users Only

Please deactivate the Limited/Creditor CM/ECF e-filing account for the following employee:

Full Name of ECF user: _____

Company/Firm Name: _____

Company/Firm Address: _____

I hereby authorize the Clerk's Office to make the necessary changes to update the CM/ECF user account of the above-named employee. I am authorized to make such a request on behalf of the company/firm.

Effective Date

Signature

Print Your Name AND Title

_____ Please send a confirmation email when the CM/ECF account has been deactivated.

Email Address: _____

**The original completed form must be [mailed via U.S. Mail](#). Submit the signed form in paper to:
U.S. Bankruptcy Court, Robert H. Jackson U.S. Courthouse, 2 Niagara Square,
Buffalo, NY 14202.**

Do Not use this form for an Attorney who has a Full Access e-filing account.