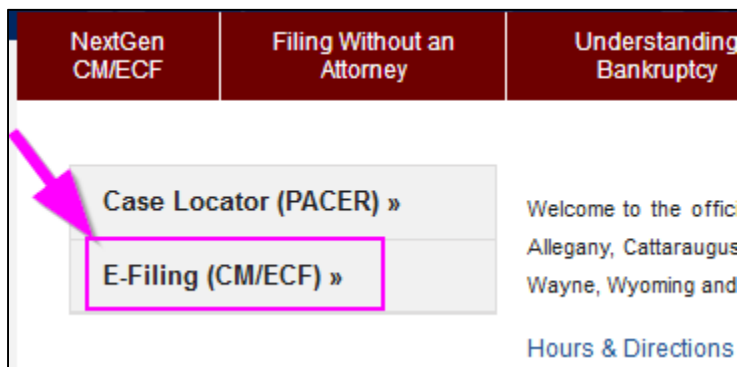


Link your Upgraded PACER Account to your NYWB CM/ECF Account

**** Until you Link, you will not be able to e-file ****

On or After June 24, 2019, ALL E-Filers must link their upgraded PACER account with their existing N.Y. Western Bankruptcy Court CM/ECF account. Linking only needs to be done once. **There are no exceptions, even if the user is already e-filing in a different NextGen court, that user must still link their NYWB ECF account to their PACER account.**

1. Go to the courts website at www.nywb.uscourts.gov
2. On the left side, click on the button: **E-Filing (CM/ECF)**



3. Click on link: **Western District of New York - Document Filing System**



4. You will be re-directed to the [PACER](#) login screen.

Enter your [PACER](#) username and password.

Click: Login

PACER Login

Your browser must be set to accept cookies to log in to this site. If your browser is set to accept cookies and you are still having problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

New York Western Bankruptcy Court
NextGen Login

(Required information)

Username *

Password *

Client Code

Login Clear

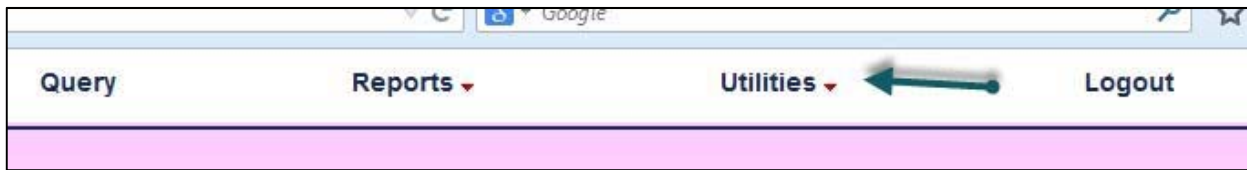
[Forgot password?](#) | [Forgot username?](#) | [Need an account?](#)

NOTICE: This is a restricted government website for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

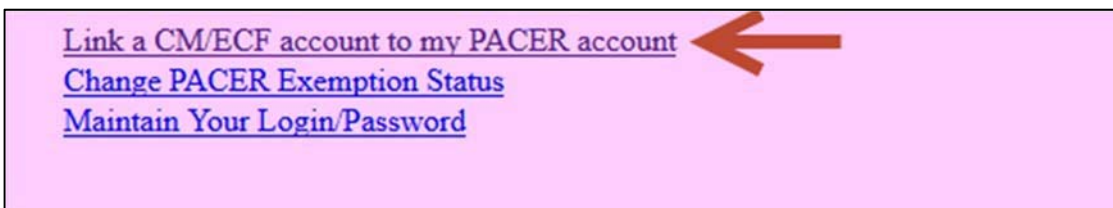
5. You are now in CM/ECF.

On the top menu bar, click on: **Utilities**

Note: The Bankruptcy and Adversary hyperlink will be missing.



6. Click on: **Link a CM/ECF account to my PACER account**



7. Enter your current **CM/ECF (e-filing)** login and password and click **SUBMIT**

Link a CM/ECF account to my PACER account

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, e to link the accounts (or go back if the names don't match).

Enter your CM/ECF username and password

CM/ECF login:

CM/ECF password:

[Forgot login/password](#)
[More about Upgraded PACER account](#)

NOT your PACER username and password

8. It will then ask if you would like to link the accounts, click **SUBMIT**.

NOTE: Upon submission, your current CM/ECF account will be linked to your PACER account.

These 2 names should match.

If they do not, you should not click Submit

Link a CM/ECF account to my PACER account

Do you want to link these accounts?

CM/ECF Aty Alex
PACER Alex Attorney

After you submit this screen, your old e-filing credentials for the CM

****After clicking Submit, make sure the message reads: You have Linked your Accounts.**

Continued on next page...

9. The final screen will confirm the link between your CM/ECF account and your PACER account.

10: To begin e-filing, refresh(reload) the screen.

To see all e-filing menus, **click on: Query, Reports, or Utilities.**

-- or --

Control + R on your keyboard

Note: if the Bankruptcy and Adversary link do not appear, you have not linked properly.

11. Your CM/ECF login and password are now useless.

You will e-file using your PACER credentials.

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NOTE: You will receive an email notification after the linking has been completed. See sample below:

This email is notification that the change you requested to your NextGen CM/ECF account has been processed.
The status is listed below.

Account Number: 111111
Court: NEW YORK WESTERN BANKRUPTCY COURT
Date/Time Submitted: 11/01/2017 10:40:36 EST
Transaction ID: 10005
Request: Link
Transaction Status: Processed
Comment: Your PACER account has been linked to your CM/ECF account