

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF NEW YORK

IDENTIFICATION PROCEDURES IN
COURTHOUSES

GENERAL ORDER NO. 166


This General Order memorializes in writing the procedures that have been and will continue to be utilized in the courthouses of the Western District of New York with respect to requiring identification of any visitor to the courthouses.

1. Visitors to either the courthouse at the Kenneth B. Keating Federal Building in Rochester, New York, or the Robert H. Jackson Courthouse in Buffalo, New York, will be asked for identification during the screening process with the court security officers at the public entrances to the courthouses. The identification procedure is intended to advance the security of the operations of the courthouses because, among other things, it serves as a deterrent effect (*i.e.*, an individual who must provide identification is less likely to pose a threat knowing that his or her identity has been disclosed) and it allows the court security officers to ensure that the individual seeking to gain access has not been previously identified as a security risk in any notification from the United States Marshals Service.

2. A visitor who is unable to provide identification will not be denied access to the courthouse solely on that basis. Rather, the United States Marshal or his designee shall authorize access to the courthouse under appropriate circumstances, including that the individual may be escorted to his or her destination in the courthouse by a court security officer.

3. Nothing herein shall be deemed to prevent denial of access to the courthouses by an individual deemed to be a security threat, so long as that assessment is not based solely on the inability to provide identification.

SO ORDERED.



ELIZABETH A. WOLFORD
Chief Judge
United States District Court

Dated: May 1, 2024
Rochester, New York