

**NOTICE TO ATTORNEYS REGARDING SUBMISSION
AND SERVICE OF ORDERS TO COURT**

(1) NUMBER OR COPIES

A minimum of an original + 1 copy [for UST] of every proposed order must be filed. Additional copies sufficient in number to accomplish service of notice of entry on contesting parties and for return of a conformed copy (if desired) must be provided in addition to the minimum number. See Local Bankruptcy Rule 9022.

A conformed copy will be returned by mail to the party securing an order only if a postage-paid self addressed envelope is provided. Otherwise, the conformed copy will be placed in a pick-up box located in the public intake area for that purpose.

(2) NOTICE OF JUDGMENT OR ORDER

The Clerk, U.S. Bankruptcy Court will serve notice of entry on contesting parties in accordance with Rule 9022 Fed.R.Bankr.P.

The Clerk, U.S. Bankruptcy Court will transmit a conformed copy of all orders and judgments to the Office of the United States Trustee.

The party who secures an order or judgment shall forthwith serve a copy of said order or judgment on the Chapter 13 Trustee/Case Trustee and any affected party.

This notice does not supersede any specific requirements outlined in separate default procedures utilized for proceedings in Rochester and Watkins Glen.